

# **BLACK LEADERSHIP FORUM**

**P.O. Box 255  
Buffalo, N.Y. 14205**

May 5, 2011

Robert M. Graber, Clerk  
Erie County Legislature  
92 Franklin Street, 4<sup>th</sup> Floor  
Buffalo, NY 14202

Dear Clerk Graber:

The Black Leadership Forum respectfully requests Lavonne E. Ansari, PhD be appointed to the Erie County Community Correction Advisory Board.

Sincerely,



Frank B. Mesiah  
Secretary

Cc: Christina Bova, Chair  
Erie County Public Safety Committee

Barbara Miller-Williams, Chair  
Erie County Legislature

## **LAVONNE E. ANSARI, Ph.D.**

815 Auburn Avenue  
Buffalo, New York 14222  
(716) 882-3693 (Residence)  
(716) 903-3693 (Office)  
vannesari@hotmail.com

### **OVERVIEW**

Experienced administrator, clinician, community advocate, and instructor with more than 20 years of combined knowledge in workforce development, senior administration, health care, higher education and EEO/affirmative action compliance.

### **EDUCATION**

**Ph.D. State University of New York at Buffalo**  
Department of Educational Leadership & Policy  
Major: Sociology of Education  
Minor: Social Work - May 2003

**M.S. Buffalo State College**  
Multidisciplinary Studies  
Major: Management in Human Services  
May 1991

**B.P.S. Brockport State College**  
Professional Studies in Recreation Therapy  
Major: Therapeutic Recreation - May 1982

### **PROFESSIONAL POSITIONS**

**Chief Executive Officer/Executive Director**  
Community Health Center of Buffalo, Inc. Buffalo, NY  
4/2006 - Present

#### **Responsibilities**

Works in conjunction with the Board of Directors (BOD) to develop policies needed to provide primary care services to our community; and determine support for personnel and facilities. Develop and maintain relationships with community leaders, Dept. of Family Medicine, Erie County Medical Center, etc. Provide recommendations to the BOD on administrative, clinical, governmental and public policies. Collaborate with BOD, management and the community to determine strategic needs and objectives. Responsible for developing annual operating and capital budgets with CFO and management staff, monitoring and revising, as needed. Review and monitor CHCB meeting minutes and reports. Prepare progress reports for HRSA renewal and any other regulatory required reports. Schedules and coordinates management and in-service meetings for Center. Attend annual HRSA/CHCANYS meetings required for Center business or continuing education, and designated the HIPAA Security Officer.

### **Vice President of Operations**

Inclusion Development Associates, Inc. Buffalo, NY

2002 – Present

#### **Responsibilities**

Oversee written documentation as required and maintains, distributes, analyzes project information for required records, reports, and statistics as needed. Coordinates and oversees the implementation of educational programs or initiatives and monitors program compliance in accordance with regulatory requirements. Maintains established company policies and procedures, objectives, programs and compliance standards. Participate in the development of strategic short and long-term plans. Coordinate employee activities and implement performance evaluation program. Research of personnel management related policies and procedures.

### **Vice President of Operations**

Niagara County Community College, Sanborn, NY

2002-2006

#### **Responsibilities**

Led, developed and implemented the policies, strategic plans, and effective management of the College's operations relating to Corporate Training and Small Business Development, Human Resources, Facilities, Safety and Security, Grants and Resource Development, Community Education, and the outreach programs at the Niagara Falls Extension Center. Developed goals, policies, strategies, and advises the President to ensure optimum accomplishment of the College's mission. Formulated objectives, planned budgets, provided overall development, administration and evaluation. Supervises and evaluated the professional and support staff of the departments under Operations. Developed, evaluated and improved community education, employee training, business development programs and courses. Promoted alliances between the College, local business and industry including cooperative education, equipment usage and faculty exchange program.

### **Special Assistant to the President for Equity & Diversity**

Niagara County Community College, Sanborn, NY

1996-2006

#### **Responsibilities**

Planned, coordinated and implemented awareness programs regarding equity and diversity. Sought to obtain funding to enhance and promote the understanding of issues related to equity and diversity within the College. Formulated and proposed policies that enhanced equity and diversity among all constituents of the college. Reviewed the Affirmative Action Plan proposed changes to the Plan. Prepared and maintained Workplace Analysis data to identify areas in need of increased representation by protected classes. Developed recruitment strategies to attract qualified members of protected classes for positions at the College and actively participated in the recruitment process. Monitored the hiring practices in accordance with the College's Affirmative Action Plan. Ensured compliance with federal, state, and SUNY regulations dealing with affirmative action, discrimination, and harassment. Investigate complaints of discrimination in accordance with the affirmative action plan. Established contacts with and promote a positive relationship with local minority organizations and groups.